Online Payment Procedure

1. Navigate to https://www.sfpublicworks.org/services/permits
2. Scroll to bottom of page and click the “Online Payment” link:
Online Payment Procedure (cont’d)

3. At the next screen, enter the invoice number and click “Invoice Search” button (do NOT hit the [Enter] key on your keyboard, which will cause a page error.) You may also search by entering permit #/citation #, or search by customer ID and code, indicated below.

![Credit Card Kiosk Search](image)

*Start Over*

Please use one of the options below to find your invoice. You must pay for your invoice balance in full. You will need to confirm if it’s the right invoice on the confirmation page.

**Invoice #**

- OR -

**Invoice Types:**

- OR -

Search using the company data provided on your invoice:  
(you can access many invoices or add a drawdown deposit this way)
4. Verify information is correct on Credit Card Payment Data page and click the “Pay” button at bottom. (You will select payment type later.)
5. Select payment method (e-check or credit/debit card,) complete billing/contact info, check “I’m not a robot” and click “Pay ($amount)”